

**Beloved Community Charter School  
Board of Trustees Meeting  
Thursday, Jan. 21, 2021, 6:00 PM  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 6:05 pm by Nicole Jackson, President of the Board.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22	X		
Sam Mikhail	6/30/21	X		

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Assistant School Business Administrator, BCCS

**II. Approval of the Minutes from the Regular Board Meeting of December 17, 2020**

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

III. The Board went into an Executive Session at 6:50 and returned to the General Meeting at 7:40 pm.

A. HIB Report (Link)

1. **2021-1-21-1** Resolved, The BCCS Board of Trustees approves administering the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

B. Motion: S. Risalvato	Second: J. Lisboa		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

C. **Human Resources**

1. **2021-1-21-2** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for the SY 2021, effective January 4, 2021 – June 30, 2021.

Hire	Position	Salary
Sarah Gilbert	Part-time teacher	\$36,000

Motion: S. Risalvato	Second: J. Lisboa		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

2. **2021-1-21-3** Resolved, The BCCS Board of Trustees approves the following stipends for SY21, effective January 18 – June 30, 2021.

Hire	Position	Annual Stipend	Start Date
Shaniqua Martin	MS Math Department Chair	\$5,000 (pro-rated)	January 18, 2021

Motion: S. Risalvato	Second: J. Lisboa		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

3. **2021-1-21-4** Resolved, The BCCS Board of Trustees hereby terminates the employment contract of Employee #165 as of March 10, 2020,

Motion: S. Risalvato	Second: J. Lisboa		
	Yes	No	Abstain

N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

**D. Business**

1. **2021-1-21-5** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$386,335.32 for the period 12/18/20 – 1/19/21.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

2. **2021-1-21-6** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 1/31/21 and 2/15/21 each in the amount of \$538,109.14 and \$538,211.85, respectively. Payroll amounts include Employer Payroll Taxes.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

3. **2021-1-21-7** Resolved, The BCCS Board of Trustees approves the December Board Secretary Report and its submission to the NJ DOE.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

4. **2021-1-21-8** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase the Edgenuity learning program for summer session 2020 in the amount of \$10,375.00.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

5. **2021-1-21-9** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase the EduTyping license, 6-month renewal through July 2021, for \$1,745.00.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		

S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

6. **2021-1-21-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase student incentives from Pin-incentives for \$1,242.00.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

7. **2021-1-21-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the Charter School Athletic League annual fees for the 2020-2021 school year for \$3,600.00.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

8. **2021-1-21-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase athletic uniforms from Phenom Sportswear for \$2,000.00.

Motion: S. Risalvato	Second: N. Jackson		
----------------------	--------------------	--	--

	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

9. **2021-1-21-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to hire Teacher Interns from New Jersey City University for \$21,868 for the period September 2020 through December 2020.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

10. **2021-1-21-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Elite Maintenance \$7,050 for snow removal and de-icing services in December 2020.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

11. **2021-1-21-15** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay New Jersey Department of Labor and Workforce Development the amount of \$18,780 to the NJ Unemployment Compensation Fund for 2Q-20.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

12. **2021-1-21-16** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the Pest Control Services Agreement with Bayonne Exterminating, Inc. for a one-year period beginning Jan. 1, 2021 at the annual cost of \$660.00.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

13. **2021-1-21-17** Resolved, the BCCS Board of Trustees approved the Revised SY 21 Budget and submission to NJDOE.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		



S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

14. **2021-1-21-18** Resolved, the BCCS Board of Trustees approves the monthly rent payment due to Friends 2 of \$148,788.25 for the period of six months (January 10, 2021 through June 10, 2021)

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

15. **2021-1-21-19** Resolved, the BCCS Board of Trustees approves the Traveling Stage virtual arts program for the SY21 at a cost of \$4,000 for 20 classes.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

16. **2021-1-21-20** Resolved, the BCCS Board of Trustees approves offering the St. Peter's University Accelerated College Experience program to 11<sup>th</sup> and 12<sup>th</sup> graders beginning with the 2021-2022 school year.

Motion: S. Risalvato	Second: N. Jackson		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

E. Other Business/New Business

1. **2021-1-21-21** Resolved, the BCCS Board of Trustees approves a Winter Wellness Wednesday staff activity program for the 2020-2021 school year at a cost of \$4,040.00.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

2. **2021-1-21-22** Resolved, the BCCS Board of Trustees approves 8<sup>th</sup> grade graduation expenses for 120 students at a total cost of \$12,840.00, as follows:

Item	Unit Cost	Amount for 120 scholars
Field Trip	\$50.00	\$6,000.00
Diploma & Cover	\$7.00	\$840.00
Gift Bag	\$25.00	\$3,000.00
Cap & Gown	\$25.00	\$3,000.00
	<b>Total Cost</b>	<b>\$12,840.00</b>

Motion: S. Risalvato	Second: S, Bell		
----------------------	-----------------	--	--

	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

The meeting was adjourned at 8:17 pm.